***General Information***

FA INVOICING FOR ITEM ASSET

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| --- | --- | --- |
| **Related Business Blueprint: P07.06.01.01** | | |
| **Tester** | | |
| **Name** | **Position** | **Tested Date** |
|  | Key User – Accounting To Profit | 01.11.2019 |
|  |  |  |
| **Expected Results:**   * User melakukan pencatatan Advance Expense | | |

***Setup Data***

| **AX Field** | **Value/Code** | **Description** | **Comments and Notes** |
| --- | --- | --- | --- |
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*Testing Steps/Transactional Steps*

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **No** | **Bus. Process Doc** | **Sub Process** | **Menu Path** | **Field** | **Test Data** | **Expected Result** | **Actual Result** | **Tester/Team** | **OK/Error** | **Remarks** |
| 1. **P07.06.01.01–Advance Expense Report** | | | | | | | | | | |
| 1.1 | User | Membuat Expense Report (input) | Travel and Expense > Common >> Expense Report >>> All Expense Report | |  |  | | --- | --- | | **Expense Input** | | | Entity | **YMI** | | Employee |  | | VendorID |  | | Currency |  | | Request Date |  | | Has Cash Advance |  | | |  |  |  |  |  |
| 1.2 | Dept Head & Division Head | Melakukan manual Approval |  |  | |  |  |  |  |  |
| 1.3 | Finance Admin | Membuat Advance Journal | Klik Edit untuk melengkapi input Header | |  |  | | --- | --- | | **Expense Input** | | | Entity | **YMI** | | Expense Purpose |  | | Location |  | | Description |  | | Financial Dimension |  | |  |  | | |  |  |  |  |  |
| 1.4 | Finance Admin | Melengkapi Expense Category | Klik Lines kemudian New.  Setelah diisi lengkap Klik Cash Advance | |  |  | | --- | --- | | **Expense Input** | | | Entity | **YMI** | | Expense Category |  | | Description |  | | Transaction Amount |  | | | Terbentuk Jurnal Cash Advance |  |  |  |  |
| 1.5 | Finance Admin | Validasi dan posting Journal Cash Advance |  |  | |  |  |  |  |  |
| 1.6 | Finance Section Head | Membuat pembayaran untuk Cash Advance | Pada form Cash Advance  Klik Add Payment Journal  Post Payment Journal | |  |  | | --- | --- | | **Expense Input** | | | Entity | **YMI** | | Name |  | | Bank Account |  | | | Payment tersettle dengan Advance Journal  Dr AP Other (Vendor) XXXXXX  Cr Cash/Bank XXXXXX |  |  |  |  |

***Confirmation / Approval of Testing Results***

**Overall Testing Status:**

Pass and accepted

Passed with note :

Failed

**Comments:**

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**Approved by :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Print Name :**

**Position :**

**Date :**